



Sample

Reports

A Product Presented By:



2311 E. Stadium #216
Ann Arbor, MI 48104
Ph: 734-395-5417 Fax: 866-217-5988
www.go-payroll.com

Features and Benefits of



When you sign up

- We do all your set up, including adding in year to date data
- Your first month is ALWAYS free

Doing your payroll

- We provide complete payroll processing for you. All you need to do is send us your hours/earnings.
- We handle a huge variety of payroll situations
- We can provide direct deposit data for your employees
- We can provide a large variety of reports for you, including job costing and accounting reports
- In addition to reports, we provide a variety of data exports for you, which can be imported into a variety of software packages
- We provide e-mail reminders when payroll processing is due, and when tax payments and other payroll issues require your attention

Compliance Issues

- We take care of your quarterly federal and state reports (forms 941, MI 1017 and 1020 (Michigan Unemployment) and Michigan withholding as well as 940 deposits
- We remind you when tax payments are due
- We reconcile your payroll at year end and provide W2s, magnetic filing to SSA and can also provide 1099s if required

And we do all this for a very reasonable monthly fee.

Payroll Calculation Report

Today's Date:01/29/10 Time:13:10:46 Page: 01

Reg. Hrs	OT Hrs	Dbl Hrs	Sick Hrs	Vac Hrs	Hol Hrs	Oth Hrs	Tips	
Reg Earns	OT Earns	Dbl Earns	Sck Earns	Vac Earns	Hol Earns	Oth Earns	In/Out*in**GROSS*	
Fed Tax	FICA Tax	State Tax	City/OST	Medicare	Vol Deds	In/Out	Out+ to Net	Net Pay

Payroll Calculation For Pay Date:01-30-2010 For pay period ended:01-23-2010

M TAYLOR 1000 #:000000 Date:01-30-10
 0.00 0.00 0.00 0.00 0.00 0.00
 2500.00 0.00 0.00 0.00 0.00 0.00 2500.00
 393.80 154.26 158.81 89.15 36.08 80.75 1587.15

30 12.00 34 3.75 54 65.00

T LAVELLI 1005 #:000000 Date:01-30-10
 29.00 2.75 0.00 0.00 0.00 0.00
 377.00 53.62 0.00 0.00 0.00 0.00 430.62
 49.29 26.70 16.72 0.00 6.24 2.00 329.67

30 34 2.00

A WOLLENSKY 1010 #:000000 Date:01-30-10
 0.00 0.00 0.00 0.00 0.00 0.00
 375.00 0.00 0.00 0.00 0.00 0.00 375.00
 28.57 22.18 11.70 0.00 5.19 17.23 290.13

30 17.23 34

T RICHARDS 1015 #:000000 Date:01-30-10
 40.00 0.00 0.00 0.00 0.00 0.00
 480.00 0.00 0.00 0.00 0.00 0.00 480.00
 15.36 27.41 12.74 0.00 6.41 37.90 380.18

30 37.90 34

M Stein 1020 #:000000 Date:01-30-10
 40.00 0.00 0.00 0.00 0.00 0.00
 390.00 0.00 0.00 0.00 0.00 0.00 390.00
 16.88 24.18 12.96 0.00 5.66 0.00 330.32

30 34 54

Payroll Calculation Report

Today's Date:01/29/10 Time:13:10:47 Page: 02

Reg. Hrs	OT Hrs	Dbl Hrs	Sick Hrs	Vac Hrs	Hol Hrs	Oth Hrs	Tips		
Reg Earns	OT Earns	Dbl Earns	Sck Earns	Vac Earns	Hol Earns	Oth Earns	In/Out*in**GROSS*		
Fed Tax	FICA Tax	State Tax	City/OST	Medicare	Vol Deds	In/Out	Out+ to Net	Net Pay	

Payroll Calculation For Pay Date:01-30-2010 For pay period ended:01-23-2010

<-----P A Y R O L L T O T A L S----->

109.00	2.75	0.00	0.00	0.00	0.00			
4122.00	53.62	0.00	0.00	0.00	0.00			4175.62
503.90	254.73	212.93	89.15	59.58	137.88			2917.45

Federal Deposit Calculation

Total Employer FICA	254.73
Total Employee FICA	254.73
Total Employer Medicare	59.58
Total Employee Medicare	59.58
Total Federal Withheld	503.90
Total Federal Deposit	1,132.52
Total Employees This Departmen	5

Payroll Calculation Report

Today's Date:01/29/10 Time:13:10:47 Page: 03

Reg. Hrs	OT Hrs	Dbl Hrs	Sick Hrs	Vac Hrs	Hol Hrs	Oth Hrs	Tips	
Reg Earns	OT Earns	Dbl Earns	Sck Earns	Vac Earns	Hol Earns	Oth Earns	In/Out*in**GROSS*	
Fed Tax	FICA Tax	State Tax	City/OST	Medicare	Vol Deds	In/Out	Out+ to Net	Net Pay

Payroll Calculation For Pay Date:01-30-2010 For pay period ended:01-23-2010

<-----P A Y R O L L T O T A L S----->

109.00	2.75	0.00	0.00	0.00	0.00		
4122.00	53.62	0.00	0.00	0.00	0.00		4175.62
503.90	254.73	212.93	89.15	59.58	137.88		2917.45

Federal Deposit Calculation

Total Employer FICA	254.73
Total Employee FICA	254.73
Total Employer Medicare	59.58
Total Employee Medicare	59.58
Total Federal Withheld	503.90
Total Federal Deposit	1,132.52
Total Employees This Payroll	5

Breakdown of State Income Tax Withheld

MI	54.12
NYS	158.81

Breakdown of Voluntary Deductions

30 125 HEALTH PLA	67.13
34 401(K) PLAN	5.75
54 CHILD CARE	65.00

1000 MARCIA K TAYLOR 345-xx-xxxx PPE DATE:01/09/2011														
Description	Rate	Reg Hrs	OT Hrs	Reg Earn	O.T. Earn	Type	Dep	Job	St		Ded Desc	Cur Period	Yr To Date	Check #: 0001
REG TXBL	2600.00			2600.00		1	1				TOT WAGES	2600.00	2600.00	
											FIT WH TX	383.73	383.73	
											FICA	160.46	160.46	
											MEDIC	37.53	37.53	
											State 1	159.32	159.32	
											City W/H	93.15	93.15	
											125 HLTH	12.00	12.00	
											401(K)	97.50	97.50	
											CHLD CAR	65.00	65.00	
											NET PAY	1591.31		

01/13/2011 ***** \$1,591.31

PAY EXACTLY** ONE THOUSAND FIVE HUNDRED NINETY-ONE DOLLARS AND 31 CENTS

MARCIA K TAYLOR
191 W. COBB
ANN ARBOR, MI 48104

1000 MARCIA K TAYLOR 345-xx-xxxx PPE DATE:01/09/2011														
Description	Rate	Reg Hrs	OT Hrs	Reg Earn	O.T. Earn	Type	Dep	Job	St		Ded Desc	Cur Period	Yr To Date	Check #: 0001
REG TXBL	2600.00			2600.00		1	1				TOT WAGES	2600.00	2600.00	
											FIT WH TX	383.73	383.73	
											FICA	160.46	160.46	
											MEDIC	37.53	37.53	
											State 1	159.32	159.32	
											City W/H	93.15	93.15	
											125 HLTH	12.00	12.00	
											401(K)	97.50	97.50	
											CHLD CAR	65.00	65.00	
											NET PAY	1591.31		

Payroll Cash Out Register

Today's Date:01/29/10 Time:13:11:26 Page: 01

REF # EMP NUM NAME AMOUNT
PRINTED FOR PAYROLL DATED:01 30 2010 PERIOD ENDED:01 23 2010

001	1000	MARCIA	K TAYLOR	1587.15
002	1005	THOMAS	R LAVELLI	329.67
003	1010	ARLENE	M WOLLENSKY	290.13
004	1015	THOMAS	L RICHARDS	380.18
005	1020	Mary	L Stein	330.32
999999	999999	** TOTAL CHECKS WRITTEN **		2917.45

Payroll Cash Out Register

Today's Date:01/29/10 Time:13:11:26 Page: 01

REF # EMP NUM NAME AMOUNT
PRINTED FOR PAYROLL DATED:01 30 2010 PERIOD ENDED:01 23 2010

999999	999999	** TOTAL DD VOUCHERS **	0.00
999999	999999	** TOTAL NET PAY OUT **	2917.45

Payroll Summary

Today's Date:01/29/10 Time:13:12:14 Page: 01

COVERING PERIOD FROM:01-01-2010 TO 01-31-2010 for location:ALL

REGULAR EARNINGS	7,504.00
OVERTIME EARNINGS	107.24
TOTAL GROSS PAY	7,611.24
FEDERAL WITHHOLDING	995.06
FICA WITHHOLDING	465.93
MEDICARE WITHHOLDING	108.98
STATE TAX WITHHOLDING	405.23
TOTAL CITY/OTHER TAX	178.30
TOTAL TAXES WITHHELD	2,153.50
125 HEALTH PLA	96.36
401(K) PLAN	11.50
CHILD CARE	130.00
TOTAL VOLUNTARY DEDUCTS	237.86
TOTAL NET PAY	5,254.88
EMPLOYER TAXES AND BURDEN	
EMPLOYER FICA TAX	465.93
EMPLOYER MEDICARE	108.98
FEDERAL UNEMPLOYMENT	60.90
STATE UNEMPLOYMENT	205.52
TOTAL EMPLOYER BURDEN	841.33
TOTAL 941 DEPOSIT	2,144.88

Workers' Compensation Analysis

Today's Date:09/15/08 Time:15:02:52 Page: 01

DATE	NAME	REGULAR EARNING	OVERTIM EARNING	CHGBL HOURS	NON CHG EARNING	941 GRS WAGES	WRK COMP WAGES	RTE/\$100	PREMIUM AMOUNT
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CHECKS PRINTED FROM:09/12/08 TO 09/19/08

09-15-08	A P Davis	340.00	0.00	40.00	0.00	340.00	340.00	1.10	3.74
TOTALS:Clerical/Office		340.00	0.00	40.00	0.00	340.00	340.00	1.10	3.74

Workers' Compensation Analysis

Today's Date:09/15/08 Time:15:02:52 Page: 02

DATE	NAME	REGULAR	OVERTIM	CHGBL	NON CHG	941 GRS	WRK COMP	RTE/\$100	PREMIUM
		EARNING	EARNING	HOURS	EARNING	WAGES	WAGES		AMOUNT

CHECKS PRINTED FROM:09/12/08 TO 09/19/08

*****WORKERS COMPENSATION TOTALS BY CLASS*****

TOTALS:Clerical/Office		340.00	0.00	40.00	0.00	340.00	340.00	1.10	3.74
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TOTALS:GRAND TOTALS-----		340.00	0.00	40.00	0.00	340.00	340.00	0.00	3.74
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data produced by:

GO→PAYROLL.COM

Payroll New Hire Listing

Today's Date:09/15/08 Time:14:23:48 Page: 01

FEDERAL ID: 384041202

STATE ACCT NO:

BUSINESS ADDRESS:

ARBORVIEW MI 48140

Soc Sec No Name

Address

Birthdate Date Hired

279-30-3022 Carson	, Bethany	31306 Michigan Ave	Belleville	MI 48197	05/24/1973	08/20/2008
375-40-2920 Davis	, Alicia	P.O. Box 11	Chelsea	MI 48104	09/15/1983	09/15/2008
375-99-2022 Lawton	, Tillman	1440 McArthur	Ypsilanti	MI 48197	11/15/1976	09/01/2008

401(k) Plan Submission Listing

Today's Date:09/15/08 Time:14:21:45 Page: 01

Report covers period from: 09-12-08 Thru: 09-19-08

Employee Name	S.S. #	HCE	EMPLOYEE GROSS PAY	EMPLOYEE PRETAX CONT	EM PLOYER MA TCHING	EMPLOYEE POSTTAX C	EMPLOYER P.S. CONT	EM PLOYER 40 1 BONUS	ROLLOVER CONTRIB	LOAN REPAY	TOTAL
Davis , A P	375-40-2920		340.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
Lawton , T E	375-99-2022		524.18	60.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00
Carson , B T	279-30-3022		560.00	124.00	0.00	0.00	0.00	0.00	0.00	0.00	124.00
REPORT TOTALS----->	999-99-9999		1424.18	234.00	0.00	0.00	0.00	0.00	0.00	0.00	234.00
Signature: _____ Date: _____			Employee's Cont:		234.00						
Title: Bookkeeper			Employer's Cont:		0.00						

Payroll Deduction Journal**Today's Date:09/15/08 Time:15:03:12 Page: 01**

DED CDE	DESCRIPTION	CURRENT	Q-T-D	Y-T-D
EMPLOYEE: 1000	A P Davis			
34	401(K) PLAN	25.00	25.00	25.00
	EMPLOYEE TOTAL	25.00	25.00	25.00
EMPLOYEE: 1005	T E Lawton			
34	401(K) PLAN	30.00	30.00	30.00
53	UNIFORMS	4.75	4.75	4.75
	EMPLOYEE TOTAL	34.75	34.75	34.75
EMPLOYEE: 1010	B T Carson			
34	401(K) PLAN	62.00	62.00	62.00
53	UNIFORMS	3.26	3.26	3.26
	EMPLOYEE TOTAL	65.26	65.26	65.26

DED CDE	DESCRIPTION	CURRENT	Q-T-D	Y-T-D
REPORT TOTALS BY DEDUCTION ****				
34	401(K) PLAN	117.00	117.00	117.00
53	UNIFORMS	8.01	8.01	8.01
	GRAND TOTALS	125.01	125.01	125.01

Payroll Ledger Report

Today's Date:09/15/08 Time:14:55:26 Page: 01

Division:001

Payroll Pay Date: 09-15-2008

Period 09 to 09 Journal:P/R

Account # Name

Balance Fwd

Ref #	Date	Jrnl	Emp	Desc	Per	Debit	Credit
001 0000102		Cash Account 2					0.00
20080915	09/15/2008	P/R		NON EMP TRANS ,	PAYRO	09	1,117.55-
				*****CURRENT PERIOD TOTALS*****		0.00 *	1,117.55-*
001 0000102		Cash Account 2		***EOM BALANCE***			1,117.55-**
001 0000210		Federal Income Tax W/H					0.00
20080915	09/15/2008	P/R		NON EMP TRANS ,	FEDER	09	37.44-
				*****CURRENT PERIOD TOTALS*****		0.00 *	37.44-*
001 0000210		Federal Income Tax W/H		***EOM BALANCE***			37.44-**
001 0000211		FICA/Medicare Withheld					0.00
20080915	09/15/2008	P/R		NON EMP TRANS ,	FICA	09	88.30-
20080915	09/15/2008	P/R		NON EMP TRANS ,	MEDIC	09	20.65-
20080915	09/15/2008	P/R		NON EMP TRANS ,	Emply	09	88.30-
20080915	09/15/2008	P/R		NON EMP TRANS ,	Medic	09	20.65-
				*****CURRENT PERIOD TOTALS*****		0.00 *	217.90-*
001 0000211		FICA/Medicare Withheld		***EOM BALANCE***			217.90-**
001 0000212		State Income Tax Withheld					0.00
20080915	09/15/2008	P/R		NON EMP TRANS ,	STATE	09	35.23-
				*****CURRENT PERIOD TOTALS*****		0.00 *	35.23-*
001 0000212		State Income Tax Withheld		***EOM BALANCE***			35.23-**
001 0000215		FUTA Payable					0.00
20080915	09/15/2008	P/R		NON EMP TRANS ,	Emply	09	11.40-
				*****CURRENT PERIOD TOTALS*****		0.00 *	11.40-*
001 0000215		FUTA Payable		***EOM BALANCE***			11.40-**
001 0000217		SUTA Payable					0.00
20080915	09/15/2008	P/R		NON EMP TRANS ,	Emply	09	38.45-

Payroll Ledger Report

Today's Date:09/15/08 Time:14:55:43 Page: 02

Division:001

Payroll Pay Date: 09-15-2008

Period 09 to 09 Journal:P/R

Account # Name

Balance Fwd

Ref #	Date	Jrnl	Emp	Desc	Per	Debit	Credit	
*****CURRENT PERIOD TOTALS*****							0.00 *	38.45-*
001 0000217				SUTA Payable			38.45-**	
EOM BALANCE								
001 0000221				Workers' Compensation Payable			0.00	
20080915	09/15/2008	P/R	1000	Davis , Alicia	401(K)	09	25.00-	
20080915	09/15/2008	P/R	1005	Lawton , Tillman	401(K)	09	30.00-	
20080915	09/15/2008	P/R	1005	Lawton , Tillman	UNIFO	09	4.75-	
20080915	09/15/2008	P/R	1010	Carson , Bethany	401(K)	09	62.00-	
20080915	09/15/2008	P/R	1010	Carson , Bethany	UNIFO	09	3.26-	
*****CURRENT PERIOD TOTALS*****							0.00 *	125.01-*
001 0000221				Workers' Compensation Payable			125.01-**	
EOM BALANCE								
001 0000501				Direct Labor			0.00	
20080915	09/15/2008	P/R	1010	Carson , Bethany	PAYRO	09	560.00	
*****CURRENT PERIOD TOTALS*****							560.00 *	0.00 *
001 0000501				Direct Labor			560.00 **	
EOM BALANCE								
001 0000505				Payroll Tax Job Related			0.00	
20080915	09/15/2008	P/R		NON EMP TRANS , Bethany	Emply	09	62.74	
20080915	09/15/2008	P/R		NON EMP TRANS , Bethany	Medic	09	14.67	
20080915	09/15/2008	P/R		NON EMP TRANS , Bethany	Emply	09	27.32	
20080915	09/15/2008	P/R		NON EMP TRANS , Bethany	Emply	09	8.10	
*****CURRENT PERIOD TOTALS*****							112.83 *	0.00 *
001 0000505				Payroll Tax Job Related			112.83 **	
EOM BALANCE								
001 0000701				Labor Expense			0.00	
20080915	09/15/2008	P/R	1000	Davis , Alicia	PAYRO	09	340.00	
20080915	09/15/2008	P/R	1005	Lawton , Tillman	PAYRO	09	451.88	
20080915	09/15/2008	P/R	1005	Lawton , Tillman	PAYRO	09	72.30	
*****CURRENT PERIOD TOTALS*****							864.18 *	0.00 *
001 0000701				Labor Expense			864.18 **	
EOM BALANCE								

Payroll Ledger Report

Today's Date:09/15/08 Time:14:55:52 Page: 03

Division:001

Payroll Pay Date: 09-15-2008

Period 09 to 09 Journal:P/R

Account # Name

Balance Fwd

Ref #	Date	Jrnl	Emp	Desc	Per	Debit	Credit
001 0000703				Payroll Tax Expense			0.00
20080915	09/15/2008	P/R		NON EMP TRANS , Tillman	Emply	21.08	
20080915	09/15/2008	P/R		NON EMP TRANS , Tillman	Emply	4.48	
20080915	09/15/2008	P/R		NON EMP TRANS , Tillman	Medic	4.93	
20080915	09/15/2008	P/R		NON EMP TRANS , Tillman	Medic	1.05	
20080915	09/15/2008	P/R		NON EMP TRANS , Tillman	Emply	9.18	
20080915	09/15/2008	P/R		NON EMP TRANS , Tillman	Emply	1.95	
20080915	09/15/2008	P/R		NON EMP TRANS , Tillman	Emply	2.72	
20080915	09/15/2008	P/R		NON EMP TRANS , Tillman	Emply	0.58	
*****CURRENT PERIOD TOTALS*****						45.97 *	0.00 *
001 0000703				Payroll Tax Expense			45.97 **
				EOM BALANCE			
TOTAL NET-BALANCE SHEET SECTION					0.00		
TOTAL NET P&L SECTION					0.00		